

Special School Nursing

Working together with education

This is a guide to how the special school nursing team, families and children can work together to ensure your child regardless of complexity of health need has the right support at school. This enables us all to work together to meet your child's individual needs so that they can reach their full potential.

Communication and Confidentiality

The school nursing team will

- Keep open communication with you regarding your child's nursing care.
- Where consent has been given, only share information about your child/family securely with relevant professionals involved in their care.
- However, there may be an occasion when information may need to be shared without your consent. It will only be shared if there is a clear and legitimate reason to do so.
- Maintain confidentiality, only sharing information on a 'needs to know' basis.
- Keep documentation and information regarding your child securely on Emis record keeping system which is the same as your GP.

We ask that you

- Keep the team updated on your child's health needs.
- Engage with our team appropriately.
- Maintain mutual respect, we will ensure the same.
- Acknowledge and support the need for confidentiality.



Equipment and supplies

The school nursing team will

- Ensure staff are trained and signed off as competent in using the equipment used to carry out nursing procedures for your child.
- Inform parents and rectify the situation if this equipment becomes faulty, malfunctions or is not available.
- Let parents know when your child's school medical supplies are starting to run low.

We ask that you

- Provide the school nursing team with adequate medical supplies for your child for the school day.
- Ensure all electrical equipment is charged and serviced as recommended.
- Ensure equipment is kept clean. We will do the same.

Your child's health care needs

The school nursing team will

- Complete your child's health needs assessment when they start school and review/update as required.
- We will talk with parents/carers, education staff and a wide range of other professionals to identify the children's health needs.
- Work with you to develop and review your child's escalation and care plans.
- Train educational staff to deliver safe and up-to-date care to your child.
- Support the educational staff to assess and advise on appropriate actions if your child should become unwell during school.
- Securely store your child's medication and keep out of reach of any child.
- Work within the public health guidelines around infection prevention and control. Hand hygiene is a critical and essential component within our care.

We ask that you

- Notify the school if there are any changes or concerns regarding your child's health needs
- Do not send your child to school if they are not well enough to attend



Safeguarding your child and managing concerns

The school nursing team will

- Support all concerns, safeguarding issues raised by yourself, your child or professionals and work together to make reasonable changes where appropriate.
- Listen to you and take any concerns seriously and respond in a non judgemental sensitive manner.
- Ensure that we protect children and adults at risk of harm and abuse. All staff members have a responsibility to ensure that if "you see something – say something", however, safeguarding is everyone's responsibility. CSH Surrey is committed to safeguarding our community.
- We all have a responsibility to safeguard and also have dedicated posts within the organisation to ensure that we protect children and adults at risk of harm and abuse.

We ask that if you have concerns about your child's nursing care that you

- Contact the Senior Nurse in the first instance who will be happy to discuss
- Contact the Clinical Team Lead or Head Teacher.